



Operations Manager Craigslist Ad Template

Use this ad template to find your Operation Managers...

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Post Title:

Locally Based Nationwide Real Estate Investment Biz Seeking Sharp Mind

Body:

We are looking for responsible person with sales experience to become a member of our fast growing nationwide real estate investing business...

*****Responsibilities Include*****

- Receiving inbound sales calls, making outbound calls
- Screening buyer, seller leads daily
- Running comparable sales
- Coordination with closing attorney/closing company
- Data entry into Excel
- Manage direct mail campaigns

***** Requirements Include *****

- Being reliable, responsible
- Great attention to detail
- Phenomenal work ethics
- Excited for opportunity for commission/performance based pay and compensation

For more information, [INSERT CONTACT INFO].

[NAME]

[COMPANY]

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